

From: SLMARAD - Administration Department [mailto:admin@slmarad.com]

Sent: Thursday, March 26, 2020 9:51 AM

To: info

Subject: Temporary measures for technical matters regarding COVID-19

Dear Sirs,

Greetings from the Sierra Leone Maritime Administration.

With this correspondence and taking into consideration the current situation with the COVID -19 outbreak across the world and the declaration by WHO, of COVID-19 as pandemic, the Sierra Leone Maritime Administration would like to provide all interested Parties with additional guidelines concerning COVID-19 disease.

All Sierra Leonean vessels are required to carry onboard all circulars published by International Maritime Organization (IMO) with regards to COVID-19. In particular these are:

Circular Letter No.4203/Add.1

Circular Letter No.4204

Circular Letter No.4204/Add.1

Circular Letter No.4204/Add.2

Circular Letter No.4204/Add.3

Circular Letter No.4204/Add.4

Circular Letter No.4204/Add.5

All interested parties are encouraged to follow the advices and precautions of IMO and World Health Organization (WHO) for the prevention of spread of the disease.

The Administration would like to assist the shipowners / Managers regarding any possible delays on surveys and/or audits. Technical Department will examine on a case by case basis any requests for extensions of statutory certification surveys, Dry Dock surveys and audits by the responsible ROs.

Below documents are required in order to evaluate the extension of Dry Dock Surveys:

Formal letter from the Ship Owner(s) and/or Management Company addressed to Sierra Leone International Maritime Administration requesting the extension of the inspection of the outside of the ship's bottom due to COVID-19.

Confirmation from the Dock Yard that the vessel cannot be accepted for bottom surveys due to COVID-19.

Statement from the Recognized Organization confirming the acceptance of dry dock extension.

An updated Survey Status Report of the vessel clearly indicating the previous dry dock survey and the upcoming intermediate or renewal survey on the vessel.

SLMARAD Application form "TE-DOC-24 - Application for Extension of Bottom Survey, Special Survey or Statutory Certificates" duly filled and signed by the Recognized Organization.

Copy of current Cargo Ship Safety Construction Certificate or Cargo Ship Safety Certificate.

For the extension of statutory certification surveys and audits, TE-DOC-24 along with an updated Survey Status Report and Signed Quotation are also required.

The extension for all the above shall not exceed three months and will be always subject to the Administration's discretion. Fees will remain the same.

In all cases, Shipowners / Managers/ Operators through the Classification Society and/or Recognized Organization, are responsible and required to ensure the seaworthiness of the vessel and compliance with International regulations at all times. For any technical failures, Shipowner/ Manager/Operators shall immediately inform the responsible RO of the vessel for further actions to be taken.

Recognised Organizations who will issue electronic certificates are requested to submit to the Administration sample formats of these certificates in order to be uploaded on IMO GISIS so as to avoid issues with PSCs. Electronic certificates shall be reported to the Administration as per Maritime Circular No.4. Any temporary softcopies of Certificates shall be replaced with hardcopies of Certificates by 23rd June 2020.

We remain at your disposal for any further clarifications you may require.

Thank you.

Kind Regards,

Administration Department



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